

Annex 8 – Jury & Steward Coordinator’s Report to 2012 CIVL Plenary

This report should include a brief summary of Subcommittee activity during the year, highlights (not minutes) of the last Subcommittee meeting, and an outline of planned activity for the coming year.

Subcommittee or Working Group: Jury & Steward coordinator	Date: December 2011
Name: Flip Koetsier (NL)	

Summary of coordinator’s activity since the last Plenary:

- **Functioned as person of contact for the 2011 cat 1 organisers for J & S matters and the people in the J & S volunteer database**
- **Kept the for 2011 competitions appointed J & S volunteers informed and updated about the for them important and relevant documents like Sporting Codes, the J & S handbook, the FAI General Section, Local Regulations etc.**
- **Kept the J & S volunteers list of the CIVL Officials mailing list up to date; to avoid pollution of the system inactive email addresses (mostly because of changed email addresses of J & S volunteers) have been (and will be) deleted from the database. It is advisable if J & S volunteers inform me about changed email addresses.**
- **Informed the J & S volunteers in June about the 2012 competitions (Category 1’s and practice competitions for 2013 Cat 1 comps) and the 2013 HG Worlds and the needed volunteers for the J & S functions in those competitions.**
- **Sent information and applications forms to people that are interested in J & S functions in future competitions. Received 4 new applications in 2011.**
- **On 19 December 2011 we have 78 volunteers in the J & S database.**
- **Made recommendations to the bureau about for the 2012 (and 2013 HG Worlds) competitions to be selected Jurors and Stewards.**
- **After having received the final list of selected J & S from the bureau after the October CIVL Bureau Meeting, informed the selected J & S volunteers, the not selected volunteers and the meet organisers of the 2012 cat 1 comps and the practice comps for 2013 cat 1 comps about the J & S selections.**
- **Communicated with the bureau and the experienced and qualified possible PG Jury Presidents about the selection of a Jury President for the 2012 European Paragliding Championship; no positive responses for filling in the JP function at that championship as a response to the “needed volunteers” message from June were received.**
- **2 Trainee stewards, Nicky Moss (GBR) and Fabio Loro (ITA), were selected for 2012 PG competitions.**

Summary of issues arising from 2011 competitions:

- **It is important, for the bureau and the meet organisers, that the stewards finish their reports as soon as possible after the completion of the competition, especially test events. Because the steward report and recommendations are (must be) used for improving the organisation in next competitions, a delay of a few months in delivering the report is undesirable and unacceptable. As stated in the CIVL Jury & Steward handbook, the steward report is one of the most important parts of the job and the stewards must be aware of that.**
- **It is a responsibility of the steward at the practice competitions and in the preparations phase of the championships to make the organisers aware of the deadlines for producing and delivering the Local Regulations for the championship. Local Regulations for category 1 competitions have to be sent to the CIVL President (for review and approval by the bureau or plenary) at least 8**

months before the event. At the end of 2011 the acting CIVL President was confronted with delays in receiving the LRs for several 2012 championships.

- There must be clear agreements and understanding between the event organisers and the selected J & S about the covering of the travel costs, the dates and times of arrival at the competition site (or closest airport), the accommodation etc. This went wrong in a 2011 PG Accuracy championship; one of the selected jury members at the championship arrived a few days late at the site, because of obligations at another competition. The organiser, the CIVL bureau and the J & S coordinator were not previously informed and the CIVL secretary, Louise Joselyn, had to replace the jury member (at a distance) for the time that the jury member was not present at the competition site. When the selection of J & S for the following year is final and published, the event organisers and the selected CIVL officials are informed about details of the competitions and advised and expected to contact each other for organising and agreeing about the travel plans and other relevant details.
- As agreed in the 2011 CIVL Plenary meeting the bureau has a mandate to start testing a reduced jury system to reduce the costs of CIVL officials on meet organisers. I had recommended the bureau accept a system of the Jury President physically present on site and 2 or 3 jury members available at a distance. I recommended to test this system at more than 1 competition in 2012. Instead, I was surprised that at the 2011 October bureau meeting the CIVL bureau decided to test a system of 2 jurors physically present and two jury members at a distance at only one competition, the 2012 European PG Accuracy Championship in the FYR Macedonia.
- It is important that J & S volunteers keep the J & S coordinator informed about changes in email addresses. In 2011 I had to delete some of the volunteers from the mailing address list, because they were unreachable due to changed email addresses.
- It is important that selected CIVL officials keep the J & S coordinator informed about other obligations that can risk their involvement in the competitions that they were selected for.

Outline of planned activity for the coming year:

- Communicate with the 2012 cat 1 and practice comp organisers and for those comps appointed J & S about matters that concern them (travel, financial matters, accommodation, relevant documents etc.)
- Assist and advise the trainee stewards on the way to the competitions
- Be available for matters that have to do with the J & S in the CIVL.

Issues of particular concern requiring action or response from others:

- A constant and increasing worry is the lack of experienced (HG & PG) Jury Presidents and Stewards. I am afraid that I can do no more than contributing to finding and training new Jury Presidents and Stewards.